

Sierra Mountain Guides Payment Form



**SIERRA
MOUNTAIN
GUIDES**

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Important! Please read our Deposit and Cancellation Policy:

For domestic trips of seven or fewer days in length:

Deposits: Your reservation is secured with a 50% deposit and the balance is due thirty days prior to the start of the program. We accept cash, checks, Visa, Mastercard, and Discover.

Cancellation Policy for domestic trips of seven or fewer days in length:

If you must cancel, for any reason, with thirty or more days notice you may cancel your dates for a full refund minus a \$50 fee per person. With fourteen to thirty days notice of cancellation prior to the start date of the trip you are liable for 50% of the program fee and with less than fourteen days notice you are responsible for the entire program fee.

Program rescheduling: With more than thirty days notice you may reschedule your trip dates with no charge. With fourteen to thirty days notice of rescheduling you can change your dates if our schedule permits. If our schedule does not permit the change you may keep your original dates or cancel as stated above. Schedule changes are not possible with less than fourteen days notice and we treat such cases as a cancellation. We will only reschedule for the same calendar year.

For trips of more than seven days in length, and international trips:

Deposits: Your reservation is secured with a 50% deposit received at least sixty days prior to the start of the program and the balance is due thirty days prior to the start of the program.

Cancellation Policy for trips of more than seven days in length, and international trips: With sixty or more days notice: You may cancel your dates for a full refund, minus a \$100 processing fee per program. With thirty to sixty days notice of cancellation prior to the start date of the trip you are liable for 50% of the program fee and with less than thirty days notice you are responsible for the entire program fee.

Program rescheduling: with more than sixty days notice you may reschedule your trip dates with no charge. With thirty to sixty days notice of rescheduling you can change your dates, within that calendar year, if our schedule permits. If our schedule does not permit the change you may keep your original dates or cancel as stated above. Schedule changes are not possible with less than thirty days notice and we treat such cases as a cancellation.

For any program:

If we have not received your balance due with less than fourteen days remaining before the program you may be cancelled from the program and you may lose your deposit. If conditions or circumstances preclude running a scheduled program we reserve the right to make the decision as to whether the program will be cancelled, rescheduled, or an alternative provided. In the rare circumstance where we need to cancel a program you can reschedule without a penalty or receive a refund. If circumstances arise that force us to cancel a program that is already in progress we reserve the right to decide whether a credit at a prorated rate or suitable alternative to the program will be issued. We are not responsible for cancellation fees or costs arising from your changed or cancelled flights, lodging, or other arrangements. We highly recommend obtaining trip cancellation insurance available on our website.

Personal Information

Name of Program: _____

Requested Dates: _____

Name: _____

Primary Phone #: _____

Secondary Phone #: _____

E-mail Address: _____

I am also paying for the following people:

Payment Information:

Payment Method:

CC Cash (enclosed) Check (enclosed)

For:

50% Deposit Full Payment Other

Payment Amount: \$ _____

Credit Card Number

Card Type:

Visa Mastercard Discover

Expiration: _____ CVC: _____

Name on Card:

Billing Address:

I have read the deposit and cancellation policy, understand it, and agree to its terms

Initials: _____